



**Bond | Engage | Create**

**Meetings & Events**

**Food & Drink**

visit [www.discoverbec.com/westlakes](http://www.discoverbec.com/westlakes)

 **WESTLAKES  
SCIENCE PARK**



# Bond | Engage | Create

## Covid Update

As landlord of Westlakes Science Park, we recognise that returning to the workplace during the coronavirus pandemic may cause concern. We are committed to ensuring the safety of all those attending our site and our buildings and have implemented some changes to the way we work to minimise the risk for employees, tenants and visitors while in the workplace.

### Feeling unwell?

In line with UK Government guidance you must [stay at home](#) if you or someone you live with is showing symptoms of COVID-19 or you may have been exposed to the virus.

The main symptoms of COVID-19 are the recent onset of any of the following:-

- A new continuous cough
- A high temperature
- Loss of, or change in, your sense of taste or smell

Visit [www.nhs.uk/conditions/coronavirus-covid-19/](http://www.nhs.uk/conditions/coronavirus-covid-19/) for more information if you are experiencing symptoms of COVID-19.

## Need more information?

Download our newsletter at  
[www.discoverbec.com/westlakes](http://www.discoverbec.com/westlakes)

Speak to a member of the team  
on 01946 595 200

Email a member of the team  
[bookings@discoverbec.com](mailto:bookings@discoverbec.com)

### If you fall ill at Westlakes

If you begin experiencing symptoms of COVID-19 during your meeting/event you must leave immediately and avoid touching objects and contact with others on your departure.

You must notify the meeting organiser and return home directly. You must then follow UK Government advice regarding self-isolating.

The meeting organiser must:-

- End the event and send all attendees home immediately. Attendees must then follow UK Government guidelines.
- Report to the BEC reception and Inform a member of the BEC team immediately.

### Track and Trace

All visitors must sign in on arrival in the meeting/events space. Attendees details will be retained for 28 days.

In the event of an outbreak details will be passed to the NHS Track and Trace service.

The meeting organiser is encouraged to provide an attendee list in advance to minimise the number of people requiring access to the BEC reception at one time.



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## Covid Secure

We recognise that meetings and events may still take place and will continue to support you when this is required. Please consider whether you can use video/telephone conferencing as an alternative to face to face meetings/events in the first instance. Where this is not possible we advise you to minimise the number of attendees and use the largest available meeting and events space where possible. The key principles of the UK Government guidelines are social distancing and effective hygiene. For all these measures to be effective everyone must do their bit and Be Extra Careful.

### Social Distancing

#### Entry and exit

Where possible access/egress points are kept open/automated, to minimise contact with handles. Regular touch points are cleaned throughout the day and sanitisation points are available on entry to our buildings.

#### Mass arrivals

To comply with social distancing guidance, please stagger arrival times for large groups. The BEC reception areas are limited to two persons at any one time. You must not enter the reception area if there is insufficient space to ensure social distancing.

#### Reduced numbers

We have reduced occupancy levels in our meeting/events space and in communal areas (toilets/kitchens/lifts) to ensure social distancing.

#### Adhere to the guidance

You must adhere to current social distancing guidelines and follow guidance on site regarding the use of one way systems and communal areas.

### Effective Hygiene

#### Hand-washing

Attendees are required to wash their hands on entry and exit using hand washing facilities or sanitisation stations provided.

#### Wipe in/Wipe out

Anti-bacterial wipes are provided in all meeting/events space. Attendees are encouraged to wipe their area on arrival and departure. However all spaces are cleaning/sanitised prior to use.

#### Shared use items

We have removed non-essential/complimentary shared use items to minimise transmission risk.

Touch points/essential items including AV equipment and peripherals (remote controls, keyboards etc.) flip/white boards are sanitised prior to and after use.

#### Enhanced cleaning regimes

All meeting/events spaces will be cleaned between use and sanitised on a daily basis. Please note this may reduce availability.

## Any other concerns?

Speak to a member of the team on 01946 595 200

Email a member of the team [bookings@discoverbec.com](mailto:bookings@discoverbec.com)



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## WESTLAKES SCIENCE PARK

Westlakes Science Park owned and operated by BEC, is located approximately 8 miles North of Sellafield, Westlakes Science Park is easily accessible from the A595 near Whitehaven. Set amongst the rolling fells of West Cumbria, Westlakes Science Park boasts beautiful views of the surrounding countryside, with free parking, on-site hospitality and our friendly, professional Facilities team on hand to meet all your business needs.



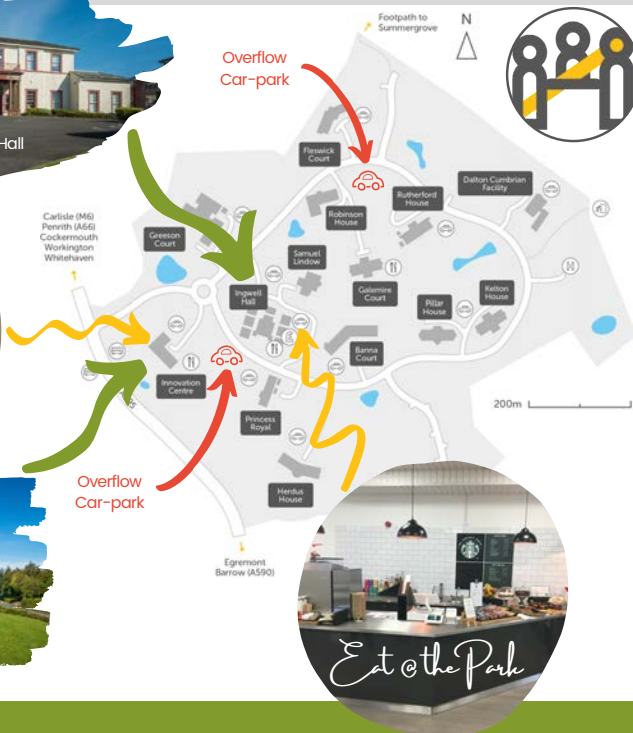
Ingwell Hall



Live @ the Park



Innovation Centre



### ABOUT OUR SPACES

Located within Ingwell Hall and the Innovation Centre our modern meeting and events spaces are designed to meet all your needs, with the flexibility to cater for a range of layouts, capacity for 4 to 128 delegates and access to communal break out areas in our beautiful grounds, we can provide everything needed to Bond, Engage & Create at your event.



# Bond | Engage | Create

## Strategy

Our largest space at 13m x 12m available in a range of layouts with capacity for up to 128 people. Located to the rear of Ingwell Hall, Strategy boasts an abundance of natural light via seven windows fitted with vertical blinds. Equipped with large screen projection and micro-computer and with easy access to our beautiful grounds Strategy is perfect for your training and networking events.



Projector & large screen



Flipboard / Whiteboard



Free WiFi



Free parking



Natural light



Fitted blinds

### Layout & Capacity

Cabaret	72
Classroom	84
Theatre	Up to 128
Conference	24 to 28
Banquet	96
Hollow Square	40 to 44
U-Shape	32

### Price

Full day	£200
Half day	£130
Hourly	£50



**WESTLAKES  
SCIENCE PARK**



# Bond | Engage | Create

## Sustainability

A light and airy space available in a range of layouts with capacity for up to 45 people. Located in Ingwell Hall, available as a single space or for hire with Development & Construction giving exclusive access to the adjoining breakout area. With a large screen Smart TV, micro-computer, teleconferencing and video conferencing as standard, Sustainability has everything you need for your team, training or networking event.



Smart TV/Screen Sharing



Flipboard/Whiteboard



Teleconferencing



Free WiFi



Free parking



Natural light



Fitted blinds

### Layout & Capacity

Cabaret	32
Classroom	24
Hollow Square	20
U-Shape	16 to 18
Theatre	Up to 45

### Price

Full day	£140
Half day	£90
Hourly	£35



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# Bond | Engage | Create

## Regeneration

Bright and airy boardroom style spaces with capacity for 12 people. Located in the Innovation Centre with easy access to indoor and outdoor breakout areas. Each space is equipped with a large screen Smart TV and teleconferencing with video conferencing available on request you'll have everything you need for your meeting or event.



Smart TV/Screen Sharing



Flipboard/Whiteboard



Teleconferencing



Free WiFi



Free parking



Natural light

### Price

Full day    £100

Half day    £65

Hourly    £25

## Community

## Inspiration



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# Bond | Engage | Create

## Transformation

With stunning views of the fells available in a range of layouts with capacity for up to 45 people. Located in the Innovation Centre with easy access to indoor and outdoor breakout areas. With a large screen Smart TV, micro-computer, teleconferencing and video conferencing as standard, Transformation has everything you need for your team, training or networking event.



Smart TV/Screen Sharing



Flipboard/Whiteboard



Teleconferencing



Free WiFi



Free parking



Natural light



Fitted blinds

### Layout & Capacity

Cabaret	32
Classroom	24
Hollow Square	20
U-Shape	16 to 18
Theatre	Up to 45

### Price

Full day	£140
Half day	£90
Hourly	£35



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## Creativity

Our smallest space, equipped with Wi-Fi and telephone, Creativity is ideal for smaller meetings and interviews or for use as a private workspace.



Flipboard/Whiteboard



Teleconferencing



Free Wi-Fi



Free parking



Natural light

### Price

Full day £50.00

Half day £32.50

Hourly £12.50

## Live @ the Park

With Wi-Fi, self-serve Starbucks, ice cold Brita filtered water on tap and stunning views of the fells. just drop in at the Innovation Centre, grab a seat and you're ready to go!!

Don't need a  
**private space?**



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# Bond | Engage | Create

## Eat @ the Park

Working with our delivery partner, Dine Contract Catering Ltd - we proudly serve

Starbucks coffee, tea and speciality beverages and offer a range of freshly made hot and cold grab and go options, including sandwiches, baguettes, one pot meals, pies, fruit pots and confectionery. All prepared on-site and served from our cafe in Bassenthwaite Pavilion at Ingwell Hall.



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